

Board of Water Commissioners meeting minutes
November 8, 2023

1. The meeting was called to order by Mike Corda at 7:40am. Those in attendance were Mike Corda, Bob Frederico, Matthew Pearson, Ken Grew, and Dave Erickson.
2. A motion was made by Ken to accept the minutes of the October 11, 2023 meeting. Seconded by Bob, Voted unanimously in favor.
3. **Appointments:** None
4. **Correspondence:** None
5. **Treasurer's report:** was not available - Wendy is away.
6. **Business Manager report:** We were served a summons for court for 28 Bernard Rd. service was disconnected during a main break and not replaced due to the fact the house had been demolished and a new 1" service would need to be installed to replace the previous ¾" service that was there. Attorney said to have the insurance company handle this.
7. Special meeting December 13th at 4:30pm. Monthly meeting to immediately follow. Motion made to close warrant for special meeting by Bob, second by Ken Voted unanimously in favor.
8. Connection fees: 64% increase in connection fees starting December 1, 2023. Motion made by Mike, second by Bob Voted unanimously in favor.
9. Employee transitions: Adam will be doing more of Matts job over the next 6 months. Early spring hire a new Operator. July 1, 2024 hire a new Office manager.
10. Employee sick time buy back: Change wording from current hourly rate to highest hourly rate. Motion made by Ken seconded by Bob, voted unanimously in favor.
11. **Superintendent Report:** Hydrant flushing should be done this week.
12. Starting our second round of lead and copper sampling for the DEP Monday November 13,2023.
13. Finish paving was finished on Rt. 30 from Pine Street to the end of the water main at the Westboro town line from the main replacement job.
14. Pigeon Hill booster station and generator should be here by the end of January.
15. **Old business:** Web page: Sharon is going to change the color scheme on the web page to make it easier to read.
16. **New business:** None

Special meeting December 13, 2023 @4:30pm

Next Monthly meeting will be December 13, 2023 immediately following the special meeting.

Meeting Adjourned by Ken seconded by Bob -- voted unanimously @ 8:26am

David Erickson